

Ryerson United Church Camp Job Description – Inclusion Coordinator

Requirements:

1. Must be familiar and in agreement with the Mission and Purpose of Ryerson Camp.
2. Must be available for the tenure of the position (this includes necessary pre-camp training, all summer sessions, and end of summer clean-up and debrief days).
3. Must provide a Police Record Check in order to be cleared for working with vulnerable persons.
4. Must be comfortable leading and supporting other staff in their role working with campers with special needs.

Responsibilities:

1. To be accountable to the camp Directors, and through them to the Board of Directors.
2. To attend REACH training and information sessions.
3. To act as a liaison between Ryerson Camp and REACH.
4. To support counsellors offering one on one support to campers with special needs, including:
 - a. Preparing one on one support counsellors for the participant they will be working with (i.e., reading REACH profile, discussing the camper's needs and planning strategies for inclusion).
 - b. Making a pre-camp phone call to the parents of the participant in order to reassure them and discuss any questions or concerns they may have.
 - c. Preparing the "tools" for each one on one worker which will assist them in working with the participant (e.g., picture schedules, countdown schedules, P.E.C.S., strategies, etc.)
 - d. Checking in regularly with one on one support counsellors to encourage them and support them.
 - e. Organizing time off for one on one support counsellors.
5. To promote an environment of ever increasing integration and inclusion for Ryerson participants with special needs (to creatively find ways to encourage and challenge participants to become more integrated in the Ryerson programs).
6. To ensure the completion of Participant Reports for REACH records.
7. To submit a summary report to the Directors at the end of the season.
8. To maintain personal conduct that is consistent with Christian camping.
9. To invest yourself in the body of Christ as formed by the staff of people at Ryerson Camp while you are there.